



THE UNIVERSITY OF
MISSISSIPPI

IFC

INTERFRATERNITY
COUNCIL

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**THE UNIVERSITY OF MISSISSIPPI
INTERFRATERNITY COUNCIL
CONSTITUTION
(Revised Spring 2016)**

We the members of Interfraternity Council, in the interest of promoting unity and cooperation amongst our member organizations, fellow Greek governing councils, The University of Mississippi, and the Oxford, Mississippi community, do ordain and establish this Constitution for The University of Mississippi's Interfraternity Council.

ARTICLE I: Name

1. The name of this organization shall be the Interfraternity Council and shall hereinafter be referred to as the IFC.

ARTICLE II: Purpose

1. The purpose of the IFC shall be to promote unity, cooperation, leadership, scholarship, service, and philanthropy amongst our member organizations, fellow Greek governing councils, The University of Mississippi, and the Oxford, Mississippi community.

ARTICLE III: Authority

1. This Constitution shall be the governing document for the IFC Executive Board, IFC Judicial Board, IFC committees, and all IFC fraternities, and colonies.
2. All policies of The University of Mississippi, as well as all local, state, and federal laws, shall supersede any authority set forth by this Constitution, the IFC Bylaws, the IFC Judicial Code, or any addendums.

ARTICLE IV: Bylaws

1. Bylaws shall be established to outline the specific rules of guidance by which the IFC is to function. All entities outlined in ARTICLE V shall be subject to these bylaws.

ARTICLE V: Composition

1. Governing Entities
 - A. The IFC shall be composed of the Executive Board, Council of Delegates, Judicial Board, and committees.
2. Fraternities and Colonies
 - A. The IFC shall govern all fraternities and colonies at The University of Mississippi that are recognized as members of the North-American Interfraternity Conference (NIC), as well as govern all non-NIC organizations who petitioned the IFC and met the requirements for membership.
 - B. Organizations must meet the requirements set forth by the IFC Bylaws in order to be recognized as a full member fraternity of the IFC.
 - C. Fraternities that have been suspended by their inter/national organization or by The University of Mississippi shall immediately lose their membership within IFC.
 - D. Approved colonies shall be granted probationary membership status within the IFC.
 - i. A colony is defined as a chapter of a(n) inter/national fraternity recognized by the University of Mississippi, but has not yet received their inter/national organization charter.
 - ii. Colonies must meet the requirements set forth by the IFC Bylaws Expansion Policies and Procedures in order to receive full membership status within the IFC

ARTICLE VI: Officers

1. All executive powers shall be vested in eight officers of the IFC known as the Executive Board.
2. The officers of the IFC shall be a President, Vice President of Standards, Vice President of Administration, Vice President of Recruitment, Vice President of Recruitment Advisors, Vice President of Public Relations, Vice President of Programming, and Vice President of Scholarship.
3. The term of office for all Executive Board members shall be one year.
4. Individuals must meet the following requirements to be eligible to serve on the Executive Board:
 - A. Must be an active member in good standing of an IFC fraternity in good standing with the University.
 - B. Must have at least a 2.7 cumulative grade point average.
 - C. Must be considered at least a sophomore by the beginning of the spring semester of their term in office.
 - D. Chapter presidents, social chairmen, recruitment chairmen, and new member educators may not serve on the Executive Board.
 - i. Individuals in these positions who have less than one month remaining on their term shall be eligible to hold positions on the Executive Board.
 - E. Only individuals who have previously served as Executive Board members, Judicial Board members, IFC committee members, delegates, or chapter presidents are eligible to become IFC President.
 - F. Members of IFC colonies shall not be eligible to hold positions on the Executive Board
5. Quorum to conduct all business requiring a vote of the Executive Board shall be set at five-eighths of the Executive Board's membership.

ARTICLE VII: Council of Delegates

1. All legislative powers shall be vested in the Council of Delegates of the IFC.
2. One primary delegate and one alternate delegate shall be chosen by each IFC fraternity and colony in order to represent the organization's interests within the IFC community.
 - A. The alternate delegate shall only have legislative power in the absence of the organization's primary delegate. Each fraternity shall only have one vote in matters that require voting.
 - B. Delegates representing IFC colonies shall take part in all business of the Council of Delegates but shall not have voting privileges on the Council.
3. Chapter presidents may not serve as the delegate for their fraternity or colony.
4. Quorum to conduct voting business by the Council of Delegates shall be set at two-thirds of the Council of Delegates' membership.

Article VIII: Judicial Board

1. Members of the Judicial Board shall serve as the judicial branch of the IFC.
2. The duties of the Judicial Board and the policies and procedures for judicial processes (mediations, hearings, appeals, and sanctions) shall be set forth in the IFC Judicial Code.
3. The Judicial Board shall be composed of seven Justices plus the IFC Vice President of Standards who shall serve as Chief Justice.
 - A. The Vice President of Standards shall select the seven justices through an application and interview process.
 - A. The best attempt shall be made to have the most diverse representation possible of IFC Fraternities on the Board.
 - B. Each justice must be confirmed by at least a two-thirds vote by quorum of the Council of Delegates.
 - C. A Justice's term on the Judicial Board shall last for as long as he is an active undergraduate member of an IFC fraternity.
 - D. Justices may be removed from the Judicial Board for the following reasons:
 - i. Elected to the IFC Executive Board
 - ii. Elected as president, recruitment chairmen, social chairmen, or new member educator of their fraternity
 - iii. Failure to perform his duties
 - iv. Failure to abide by the IFC Constitution, Bylaws, an/or Judicial Code
 - v. Actions unbecoming a Justice of the IFC
 - vi. No longer a member in good standing with his fraternity
 - vii. Suspension of a Justice's fraternity by the University and/or the inter/national organization
 - viii. No longer enrolled as a undergraduate student at the University
 - E. A justice may only be removed after a majority vote by quorum of the Executive Board
4. Justices of the Judicial Board must meet the following qualifications prior to being appointed to the Judicial Board:

- A. Be an active member in good standing of an IFC fraternity
- B. May not serve concurrently as a chapter president, recruitment chairmen, social chairmen, new member educator, or IFC Recruitment Advisor
- C. Must demonstrate an ability to make rational and impartial decisions and maintain confidentiality
- D. Must have at least a 2.5/4.0 cumulative college grade point average
- E. May not be a member of an IFC colony

ARTICLE IX: Committees

1. Committees shall be established in order to accomplish the mission of the IFC.
 - A. A committee of Recruitment Advisors shall be selected each year by the Vice President of Recruitment Advisors for the purpose of assisting with the Formal Recruitment process as outlined in the IFC Bylaws.
 - B. The members of this committee must be confirmed by a simple majority vote by quorum of the Council of Delegates.
 - C. In order to ensure all rules governing Formal Recruitment are followed, an IFC Recruitment Standards Board shall be established each year.
 - i. The number of members on this board shall be equal to the number of IFC organizations participating in Formal Recruitment.
 - ii. The current justices of the Judicial Board shall automatically become members of this IFC Recruitment Standards Board. Additional members required to equal the number of IFC organizations participating in Formal Recruitment shall be selected by the Vice President of Standards and the Vice President of Recruitment through an application and interview process. Every effort is given to have equal representation from all IFC fraternities.
 - iii. The members of this standards board that are not current members of the Judicial Board must also meet the requirements set forth in ARTICLE VIII, SECTION 4.A-D
 - iv. Members of IFC colonies are eligible to serve on this board.
 - v. The members of this standards board that are not currently members of the Judicial Board must be confirmed by a simple majority vote of quorum of the Council of Delegates.
 - vi. The Vice President of Standards shall serve as the chairman of the IFC Recruitment Standards Board.
 - D. All other committees shall be established at the discretion of the IFC President.
 - i. The members, including the committee chairman, of these committees shall be selected by the President and must be confirmed by a simple majority vote by quorum of the Council of Delegates

ARTICLE X: Advisors

1. The IFC shall have at least one advisor designated by the Office of the Dean of Students.
2. The IFC may also have graduate assistants assigned by the Office of the Dean of Students.

ARTICLE XI: Meetings

1. Executive Board Meetings
 - A. All officers of the Executive Board shall meet together once a week throughout the academic year for the purpose of conducting IFC business.

- B. These meetings shall follow the parliamentary procedures set forth by Robert's Rules of Order (revised).
 - C. The IFC President may call emergency Executive Board meetings for the purpose of addressing time-sensitive issues.
 - i. Executive Board members must be notified at least 24 hours prior to any emergency Executive Board Meeting.
2. Delegates Meetings
- A. The Council of Delegates shall meet bi-weekly throughout the academic year for the purpose of receiving officer updates and announcements from the Executive Board, presenting new business, and deliberating and voting on old business.
 - B. These meetings shall follow the parliamentary procedures set forth by Robert's Rules of Order (revised).
 - C. The quorum to conduct voting business during these meetings shall be defined as two-thirds of the voting membership.
 - D. The IFC President may call emergency Delegates meetings for the purpose of addressing time-sensitive issues.
 - i. Delegates and Executive Board members must be notified at least 24 hours prior to any emergency Delegates Meeting.
3. Roundtables
- A. Roundtables are defined as meetings hosted by an officer of the Executive Board for the purpose of collaboration amongst the IFC community.
 - B. A roundtable shall be designated as open or closed by the Executive Board
 - i. Any member of the IFC community may attend an open roundtable.
 - ii. Only those specified by the hosting IFC officer shall attend closed roundtables.
 - C. Attendees must be notified of the roundtable and its purpose at least one week prior to the meeting.
4. Fraternity and Sorority Life Meetings
- A. It is mandatory the appropriate members of IFC fraternities and colonies attend all meetings, trainings, and retreats as required by the Fraternity & Sorority Life staff of the University of Mississippi.
 - B. These meetings could include, but are not limited to, Greek Retreat, Greek Council, GAMMA Training, New Member Educator Training, Advisor Meetings, Recruitment Meetings, and any other deemed necessary by The University of Mississippi, Office of the Dean of Students, or Fraternity and Sorority Life.
5. No IFC meetings shall take place during the final two weeks of a semester unless approved by the Office of the Dean of Students.

ARTICLE XII: Amendments

- 1. Amendments to this constitution may only be proposed by an IFC delegate or by a member of the IFC Executive Board.
- 2. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend this constitution.

3. Minor changes to this constitution for grammatical reasons shall not be subject to a vote by the Council of Delegates.
4. In the event that the majority or entirety of this document no longer suits the needs of the IFC community, an entirely new IFC Constitution and Bylaws shall be drafted.
 - A. An entirely new IFC Constitution and/or Bylaws shall only be ratified by a three-fourths vote by quorum of the Council of Delegates.



**THE UNIVERSITY OF MISSISSIPPI
INTERFRATERNITY COUNCIL
BYLAWS
(Revised Fall 2015)**

ARTICLE I: Duties of Officers

1. The duties of the President shall be to:
 - A. Chair Executive Board Meetings and Delegates Meetings.
 - B. Host and roundtable meetings at least three times per semester for all IFC chapter presidents.
 - C. Call emergency Delegates Meetings to address time-sensitive issues
 - D. Serve as the IFC representative at Greek Council Meetings.
 - E. See to it that all Executive Board members are performing the duties
 - F. Establish new IFC committees as needed.
 - G. Uphold the rules and regulations set forth by the IFC Constitution and Bylaws.
 - H. Serve as a Liaison between the IFC, fraternity and sorority community, University of Mississippi administrators, faculty, and staff, and the Oxford, MS community.
 - I. Serve on appointed University committees.
 - J. Be an account signatory for the IFC banking account(s). Responsible for financial oversight of the council.
 - K. Live in Oxford, MS during the summer in order to conduct IFC business, including formal recruitment preparations.

2. The duties of the Vice President of Standards shall be to:
 - A. Serve as Chief Justice of the Judicial Board.
 - B. Develop and facilitate the selection process for justices of the IFC Judicial Board.
 - C. Work with the Vice President of Recruitment to modify recruitment rules each year and to select members of the IFC Recruitment Standards Board.
 - D. Notify individuals or organizations accused of violating the IFC Constitution, Bylaws, Judicial Code, and/or any addendums of their charges and their hearing date.
 - E. Notify individuals or organizations of any sanction they incur as a result of a Judicial Board hearing.
 - F. Oversee the training of Judicial Board justices and IFC Recruitment Standards Board members.
 - G. Preside over all Judicial Board and IFC Recruitment Standards Board meetings.
 - H. Appoint a member of the Judicial Board to preside over hearings in his absence or in cases involving himself or his fraternity.
 - I. Ensure all judicial procedures are followed during Judicial Board hearings.
 - J. Ensure all IFC governing documents are up-to-date.
 - K. See to it that all members of the IFC Recruitment Standards Board are properly stationed during each round of Formal Recruitment.

- L. Swear in new IFC officers.
3. The duties of the Vice President of Administration shall be to:
 - A. Oversee the financial management of council funds and operations.
 - B. Create a budget for the IFC and update it as needed.
 - C. Present the IFC budget for approval by the Council of Delegates.
 - D. Issue invoices each semester to IFC fraternities and colonies for the purpose of collecting IFC dues and fines.
 - E. Collect all monies due to the IFC and deposit them into the IFC bank account.
 - F. Be an account signatory for the IFC banking account(s).
 - G. Balance and reconcile the IFC checkbook.
 - H. Provide a financial report to the Office of the Dean of Students and IFC Delegates at the end of each semester.
 - I. Create the agenda for IFC Executive Board Meetings and IFC Delegates Meetings.
 - J. Draft the meeting minutes for Executive Board and Delegates Meetings.
 - K. Create and maintain an IFC calendar of events.
 - L. Keep a permanent record of all other important IFC documents and reports not specifically mentioned in this section.
 - M. Inventory all IFC supplies at the end of each semester.
 - N. Work with the IFC Advisor and/or the Office of the Dean of Students to order any supplies needed by the IFC.
 4. The duties of the Vice President of Recruitment shall be to:
 - A. Organize and oversee all aspects of IFC Formal Recruitment with the assistance of the IFC Advisor.
 - B. Oversee the open bidding process.
 - C. Organize and oversee IFC Convocation.
 - D. Work with the Vice President of Standards to modify IFC recruitment rules each year and to select the members of the IFC Recruitment Standards Board
 - E. Hold regular roundtable meetings with chapter recruitment chairmen, chapter presidents, and chapter advisors to discuss recruitment.
 - F. With the assistance of the IFC Advisor, manage the online registration system for Formal Recruitment, *Interactive College Solutions* (ICS).
 - G. Make sure all necessary requirements are met by those registered to participate in Formal Recruitment.
 - H. Communicate with students and others regarding formal recruitment logistics and operations.
 - I. Live in Oxford, MS during the summer in order to prepare for Formal Recruitment and assist with other IFC business
 5. The duties of the Vice President of Recruitment Advisors shall be to:
 - A. Create and facilitate the application and interview process for Recruitment Advisors.
 - B. Organize and oversee the training of Recruitment Advisors.
 - C. Coordinate the duties of the Recruitment Advisors during Formal Recruitment.
 - D. Assist the Vice President of Recruitment in the execution of his duties.
 - E. Live in Oxford, MS during the summer in order to prepare for Formal Recruitment and assist with other IFC business.
 6. The duties of the Vice President of Public Relations shall be to:
 - A. Develop and maintain a comprehensive public relations plan for the IFC.

- B. Promote IFC community's events, accomplishments, and goals by drafting articles and advertisements for publication in the student newspaper, and by regularly posting on the IFC's social media accounts.
 - C. Keep the IFC website up-to-date.
 - D. Create informational handout to be given to those interested in learning more about the IFC community.
 - E. Work with the IFC Advisor to draft responses to any questions that may be posed by the media.
 - F. Work with the other governing councils to promote the entire fraternity and sorority community.
7. The duties of Vice President of Programming shall be to:
- A. Develop and maintain the IFC philanthropy and community service plan.
 - B. Organize and oversee all philanthropy and community service events sponsored by the IFC.
 - C. Act as the liaison to other fraternity and sorority governing councils when working on Greek-wide community service and philanthropy events.
 - D. Identify and promote to the IFC community philanthropic and community service opportunities sponsored by other student organizations.
 - E. Identify and promote to the IFC community philanthropic and community service opportunities in Oxford, MS sponsored by entities outside of the University of Mississippi.
 - F. Host and chair at least one roundtable meeting per semester to facilitate sharing best practices for community service and philanthropy initiatives.
 - G. Organize IFC sponsored educational programming.
 - H. Work with the Office of the Dean of Students and other campus partners to develop programs that meet the need of the IFC Community.
8. The duties of the Vice President of Scholarship shall be to:
- A. Create and maintain a comprehensive scholarship plan for the IFC.
 - B. Provide feedback on academic plans for each IFC fraternity and colony.
 - C. Assist IFC fraternities and colonies with developing, implementing, and/or updating academic plans for their chapters.
 - D. See to it that IFC fraternities and colonies that do not meet the academic standards set forth in the IFC Bylaws adhere to the sanctions also set forth in the IFC Bylaws.
 - E. Host and chair at least one roundtable per semester for members of the IFC community to share best practices of academic plans and brainstorm ways to improve the IFC communities overall academic standing.
 - F. Oversee the selection and presentation of academic awards and/or scholarships given by the IFC.
9. The duties of all officers shall be to:
- A. Attend Executive Board Meetings as stated in the IFC Constitution.
 - B. Attend the Council of Delegates Meetings as stated in the IFC Constitution.
 - C. Work a minimum two hours per week in the Fraternity & Sorority Life office during the academic year.
 - i. Officers are not required complete office hours during the last two weeks of each semester or during weeks in which classes are not in session.
 - D. Attend all retreats, trainings, and conferences deemed necessary
 - E. Meet regularly with the IFC Advisor(s) and/or Graduate Assistant(s).
 - F. Participate as needed during Formal Recruitment.

- G. Maintain IFC electronic files and a binder compiled of important documents and information relating to the individual officer's position.

ARTICLE II: Selection of Officers

1. Individuals wishing to serve as IFC officers will go through an application and interview process determined by the current IFC Executive Board.
2. Prior to interviewing individuals for officer positions the current Executive Board shall verify whether or not each applicant meets the requirements to hold a position on the Executive Board as stated in the IFC Constitution.
 - A. Only applicants who meet these requirements shall be interviewed.
3. Current IFC officers who are interviewing for a position on the Executive Board shall remove themselves from interviews involving a candidate who is interviewing for the same position.
4. Following interviews the current Executive Board shall deliberate and vote on which candidates to slate for each position.
 - A. A simple majority vote by quorum of the current Executive Board is needed to slate an individual for a position.
 - B. Current Executive Board members who have interviewed for officer positions shall remove themselves during the deliberations and voting involving candidates for the position in which the current officer is also candidate.
5. Once the slate of candidates has been set it will be presented to the IFC delegates at the next Delegates Meeting.
6. Delegates shall vote on the slated candidates at the Delegates Meeting that immediately follows the meeting in which the slate was presented
 - A. Each slated candidate must receive at least a two-thirds vote by quorum of the Council of Delegates in their favor in order to be approved for the officer position.
 - B. If a slated candidate does not receive the needed number of votes in their favor, a new candidate will be slated by the current Executive Board from the existing pool of candidates. This process shall be followed until candidate receives the necessary amount of votes.
7. The new Executive Board shall be sworn in during the Delegates Meeting immediately following the meeting in which the slate was approved.

ARTICLE III: Removal of Officers

1. A member of the Executive Board may resign from office at any time if he feels he is unable to properly perform his duties.
2. A member of the Executive Board may be removed from office for the following reasons:
 - A. Failure to perform his duties
 - B. Failure to abide by the IFC Constitution, Bylaws, and/or Judicial Code
 - C. Actions unbecoming an officer of the IFC
 - D. Suspension of the officer's fraternity by the University or the inter/national organization
 - E. No longer an active undergraduate member of one's fraternity.

3. Process for removing an Executive Board member from office
 - A. A formal proposal by a member of the Council of Delegates must be presented at a Delegates Meeting recommending an Executive Board member be removed from office and why.
 - B. At the Delegates Meeting immediately following the one in which the proposal was presented, the Council of Delegates shall vote on the validity of the recommendation.
 - C. If the recommendation is found valid through a two-thirds vote by quorum of the Council of Delegates, a Judicial Board hearing will take place within the next ten days to determine the guilt or innocence of the accused officer.
 - i. This hearing shall follow the procedures set forth in the IFC Judicial Code.
 - ii. During this time the accused officer will be temporarily suspended pending the results of the hearing.
 - D. If found guilty, the Executive Board member shall be immediately removed from office.
 - E. Executive Board members who are no longer students of The University of Mississippi (graduated, transferred, suspended, expelled, etc.), or have been suspended or expelled from their inter/national fraternity, shall be automatically removed from office without the above process taking place.

ARTICLE IV: Officer Succession

1. Be it deemed necessary by the President to resign or should he be removed from office before his stated term of office ends, the Vice President of Standards will assume the position of President for the remainder of the term.
2. Be it deemed necessary by the Vice President of Recruitment to resign or should he be removed before his term of office ends, the following procedure for succession will be adopted:
 - A. If the office is vacated before the final two weeks of the spring semester, a new Vice President of Recruitment will be selected based on an application and interview process.
 - i. The new Vice President of Recruitment must be confirmed through a two-thirds vote by quorum of the Council of Delegates.
 - B. If the office is vacated during the final two weeks of the spring semester or later, the Vice President of Recruitment Advisors will assume all duties of the office for the remainder of the term.
3. The procedures set forth in ARTICLE II of these bylaws shall be used to fill vacancies for all other offices.

ARTICLE V: Duties of Delegates and the Council of Delegates

1. The duties of a delegate shall be to:
 - A. Represent the best interests of his fraternity or colony within the Council of Delegates.
 - B. Attend bi-weekly Delegates Meetings.
 - C. Serve as the liaison between their organization and the Executive Board.
 - D. Serve as their fraternity's voting member on the Council of Delegates.
 - i. Delegates from IFC colonies shall not have voting privileges as stated in ARTICLE VII, Section 2.B of the IFC Constitution.
 - E. Draft and present amendments to the IFC Constitution and/or Bylaws for voting.
 - F. Propose the removal of Executive Board members, if deemed necessary.

2. The Duties of the Council of Delegates shall be to:
 - A. Act as the legislative branch of the IFC as stated in ARTICLE VII, SECTION 1 of the IFC Constitution.
 - B. Confirm the selection of IFC officers, Judicial Board members, and committee members.
 - C. Approve the IFC budget.
3. Each IFC chapter shall choose and submit its primary and alternate delegate to the IFC Executive Council at the beginning of each calendar year prior to the first Delegates Meeting. Failure to do so will result in a \$100 fine.

ARTICLE VI: Duties of Advisors

1. The duties of the IFC Advisor(s) shall be to:
 - A. Assist the Vice President of Recruitment in organizing and overseeing all aspects of Formal Recruitment.
 - B. Meet regularly with the presidents and advisors of IFC fraternities and colonies.
 - C. Provide support to the Executive Board, Council of Delegates, Judicial Board, and committees as needed.
 - D. Serve as an ex-officio sixteenth member of the IFC Expansion Committee.
 - E. Formulate chapter and communitywide grade reports at the conclusion of the fall and spring semesters.
 - F. If needed, sign IFC checks and assist the Vice President of Finance and Administration in managing the IFC bank account.
 - G. Serve as the direct supervisor to the IFC Graduate Assistant and provide support to him or her as needed.
 - H. Attend Executive Council and Delegates Meetings if deemed necessary.
 - I. Facilitate training.
 - J. Attend the Southeastern Interfraternity Conference.
 - K. Serve as a liaison between the IFC community and University of Mississippi administrators.
 - L. As needed, facilitate, or assist in the facilitation of , informational/training sessions for IFC chapter officers/advisors, Executive Board members, Delegates, Judicial Board members, and committee members.
2. The duties of the IFC Graduate Assistant(s) shall be to:
 - A. Manage the day-to-day operations of the Executive Board.
 - B. Meet individually with Executive Board members on a regular basis to provide advice and support for their projects and initiatives.
 - C. Attend all Executive Board Meetings.
 - D. Attend Delegates Meetings as needed.
 - E. Meet regularly with the IFC Advisor to discuss IFC related issues.
 - F. If needed, sign IFC checks and assist the Vice President of Finance and Administration in managing the IFC bank account.
 - G. Provide support to the Vice President of Recruitment and IFC Advisor during the planning and execution of Formal Recruitment.
 - H. Assist the IFC Advisor in the execution of his or her duties.
 - I. Assist the President in organizing a retreat for the IFC Executive Board at the beginning of each semester.
 - J. Attend the Southeastern Interfraternity Conference.

- K. As needed, facilitate, or assist in the facilitation of, informational/training sessions for IFC chapter officers/advisors, Executive Board members, Delegates, Judicial Board members, and committee members.
3. Additional duties for the IFC Advisor and/or IFC Graduate Assistant may be assigned by the Office of the Dean of Students.
 4. If the IFC is not assigned a graduate assistant, or if the position is vacated, the IFC Advisor shall assume the duties of the IFC Graduate Assistant.

ARTICLE VII: Finances

1. An IFC budget expressing expected income and expenses shall be created each year by the Vice President of Administration.
 - A. This budget must be approved through a two-thirds vote by quorum of the Council of Delegates during the first month of the spring semester.
2. Dues
 - A. For the purpose of accomplishing the mission of the IFC all member fraternities and colonies shall be required to pay membership dues at the start of each semester.
 - B. The Vice President of Administration shall send a dues invoice during Week 11 of both the fall and spring semesters
 - i. This invoice shall be sent to the president, treasurer, and chapter advisor of each member organization.
 - C. Organizations are to pay dues within two weeks of the date the invoices were distributed.
 - i. Failure by organization to pay dues on time shall result in a loss of voting privileges during Delegates meetings and a recommendation to the Office of the Dean of Students to deny approval of social events for said organization until all dues are paid.
 - D. The amount an IFC organization shall be required to pay in dues shall be determined based on the cumulative semester GPA earned by each organization.
 - i. Only the GPAs of individuals on an organization's roster the prior semester shall be used in calculating dues.
 - ii. Each organization's dues shall be calculated as follows:
 1. \$20.00 per active and associate member of an organization with a cumulative semester GPA below 2.50
 2. \$15.00 per active and associate member of an organization with a cumulative semester GPA between 2.50-2.69
 3. \$12.00 per active and associate member of an organization with a cumulative semester GPA between 2.70-2.89
 4. \$10.00 per active and associate member of an organization with a cumulative semester GPA between 2.90-2.99
 5. \$8.00 per active and associate member of an organization with a cumulative semester GPA of 3.00 or greater
3. Fines
 - A. For the purpose of holding all member organizations accountable, the following fines shall be assessed:
 - i. An Organization will be fined \$50.00 for every Delegates Meeting in which their primary or alternate delegate is not present.

- ii. Organizations failing to submit the required number of applicants to serve as Recruitment Advisors as stated in ARTICLE IX, SECTION 4.E.iii of these bylaws shall be fined \$100.00 per missing applicant.
 - iii. Organizations may be fined for any inappropriate action by their members who serve as Recruitment Advisors or as members of the Recruitment Standards Board during Formal Recruitment or Training.
 - 1. These fines shall be set forth in the annual recruitment rules addendum.
 - iv. Fines, not in excess of \$500.00, which are set forth as sanctions by the IFC Judicial Board following judicial proceedings.
- B. All fines shall be assessed in the dues invoices sent to member organizations.
4. Only the President, Vice President of Administration, and Fraternity and Sorority Life staff members shall have access to the IFC bank account and be able to sign IFC checks.

ARTICLE VIII: Academic Standards

1. The University of Mississippi's IFC member fraternities and colonies must each obtain a minimum 2.50 cumulative semester grade point average (GPA) for the Spring 2015 semester, a minimum 2.60 cumulative GPA for the 2015-2016 school year, and a 2.70 cumulative semester GPA for the 2016-2017 school year and beyond.
 - A. This chapter GPA shall show the combined average GPA of active and associate members of an organization.
 - B. The chapter GPA shall be calculated using each organizations membership roster.
 - i. This roster is to be immediately submitted to the Office of The Dean of Students upon request.
2. IFC fraternities and colonies not meeting the academic standard set forth in SECTION 1 shall be subject to the following sanctions:
 - A. First semester below the academic standard
 - i. Academic Probation: The organization must work with the Office of the Dean of Students and the Vice President of Scholarship to develop and implement a comprehensive academic plan.
 - ii. Said plan must be presented to and approved by the Judicial Board and the Office of the Dean of Students
 - iii. A formal letter will be written to the chapter's inter/national headquarters regarding the chapter's academic performance.
 - B. Second consecutive semester below the academic standard:
 - i. A formal recommendation shall be made to the Office of the Dean of Students to allow said organization only two social functions during the semester.
 - C. Third consecutive semester below the academic standard:
 - i. A formal recommendation shall be made to the Office of the Dean of Students for full social probation for said organization during the semester.

ARTICLE IX: Recruitment

1. Recruitment shall be defined as the process of IFC organizations seeking out potential new members for their individual organizations.
2. A potential new member (PNM) shall be defined as any individual who is eligible to receive a bid to join an IFC organization.

- A. Students who meet the following requirements shall be eligible to participate in Formal Recruitment and/or receive a bid to join an IFC organization through the formal recruitment or the open bidding processes:
 - i. Has been admitted to the University and currently registered for, or intends to register for, a minimum of twelve hours of classes.
 - ii. Is not currently an associate member (pledge, new member, candidate, etc.) of an IFC fraternity or colony, or any other similar organization.
 - iii. Have never been initiated into an IFC fraternity or any other similar organization, unless he has been released by that organization's inter/national headquarters.
 - iv. Have at least a 2.6/4.0 cumulative high school GPA for the fall of 2016 formal recruitment, and a 2.7/4.0 cumulative high school GPA for the fall of 2017 formal recruitment and beyond, as reported to the University, if the individual is a first semester freshman.
 - v. Have at least a 2.6/4.0 cumulative college GPA for the fall of 2016 formal recruitment, and a 2.7/4.0 cumulative college GPA for the fall of 2017 formal recruitment and beyond, reported to the University, if the individuals have previously completed courses equivalent to twelve or more credit hours at the University of Mississippi or other higher education institution after following high school.

- 3. A bid shall be defined as a membership invitation extended by an IFC organization to a potential new member.

- 4. Formal Recruitment
 - A. Formal Recruitment shall be defined as the structured process for joining a fraternity as sponsored by the IFC.
 - B. To participate in formal recruitment individuals must meet the requirements in SECTION 2.A of this article, register for Formal Recruitment with the Office of the Dean of Students, pay a registration fee, and complete the initial portion of the University's Alcohol EDU program.
 - i. The Executive Board, in conjunction with the Office of the Dean of Students shall set the cost each year for registering for Formal Recruitment
 - C. The Formal Recruitment process shall take place each fall semester during dates and times determined by the Vice President of Recruitment and the Office of the Dean of Students.
 - D. PNMs who have accepted a bid to join an IFC organization through Formal Recruitment, and have since disaffiliated with said organization prior to being initiated, shall not be eligible to accept a bid to join an IFC organization until Formal Recruitment the next year.
 - E. Recruitment Advisors
 - i. In accordance with ARTICLE IX, SECTION 1.A of the IFC Constitution, A committee of Recruitment Advisors shall be formed to assist with the Formal Recruitment process.
 - ii. Committee members will be selected by the Vice President of Recruitment Advisors through an application and interview process during the spring semester.
 - iii. Each IFC organization participating in formal recruitment shall be required to submit a minimum number of applicants for this committee based on a set percentage of each organization's membership.
 - 1. This percentage shall be determined using the number of PNMs that are projected to participate in Formal Recruitment

- iv. The duties of Recruitment Advisors shall be to:
 1. Attend all trainings
 2. Escort groups of PNMs through each round of Formal Recruitment.
 3. Take roll of PNMs before and after each party during each round.
 4. Report any missing PNMs to the Executive Board
 5. Monitor for any violations of recruitment rules during Formal Recruitment.
 6. Assist with the inputting of PNMs organization rankings/selections into the IFC's recruitment database.
 7. Release PNMs from Formal Recruitment who have not been invited back to any of their selected organizations.
- v. Recruitment Advisor must disaffiliate from the IFC organization in which they are a member starting at the end of the spring semester and ending on Bid Day.
 1. May not wear any fraternity paraphernalia while in Oxford, MS.
 2. May not actively recruit any PNMs into their organization.
 3. May not participate in membership selection during Formal Recruitment
 4. May still participate in chapter activities (meals, meetings, parties, etc.).

F. IFC Recruitment Standards Board

- i. In accordance with the IFC Constitution, an IFC Recruitment Standards Board shall be established to ensure the rules governing Formal Recruitment are followed by all IFC organizations.
 1. As stated in the IFC Constitution, this board shall be composed of the justices of the Judicial Board plus an additional number of individuals that are necessary for the number of IFC Recruitment Standards Board members to equal to the number of IFC organizations participating in Formal Recruitment.
 - a. The additional members shall be selected by the Vice President of Standards and the Vice President of Recruitment, and must be confirmed through a simple majority vote by quorum of the Council of Delegates. Every effort shall be given to diversify the organizations represented on this board.
 2. The Vice President of Standards shall serve as chairman of this board.
- ii. The duties of the members of the IFC Recruitment Standards Board shall be to:
 1. Ensure the rules governing Formal Recruitment are followed by all IFC organizations and PNMs
 2. Notify an IFC organization's president, recruitment chairman, and/or advisor of a minor rule violation occurring during Formal Recruitment.
 - a. Fill out a violation form and present it as soon as possible to a member of the Executive Board if the violation continues after this initial notification.
 3. If a major recruitment violation occurs, immediately notify a member of the Executive Board and fill out a violation form.
- iii. Recruitment violations reported by the IFC Recruitment Standards Board shall be adjudicated by the Judicial Board as stated in the IFC Judicial Code.

5. Open Bidding

- A. Open Bidding shall be defined as the process of IFC organizations recruiting PNMs and offering them membership invitations outside of Formal Recruitment.
- B. Open Bidding Period

- i. The open bidding period for an IFC organization's fall new member class shall begin the day after Bid Day and end fourteen days later.
 - ii. The open bidding period for an IFC organization's spring new member class shall begin on the first day of classes for the spring semester and end twenty-eight days later.
 - iii. The open bidding period may be extended for IFC colonies by a simple majority vote of the Executive Board.
 - iv. IFC organizations may not extend open bids to any PNMs outside of the open bidding periods.
 - C. PNMs who have accepted a bid to join an IFC organization during the Fall Open Bidding period, and have since disaffiliated with said organization prior to being initiated, shall not be eligible to accept a bid to join an IFC organization until Formal Recruitment the next year.
 - D. PNMs who have accepted a bid to join an IFC organization during the spring Open Bidding period, and have since disaffiliated with said organization prior to being initiated, shall not be eligible to accept a bid to join an IFC organization until one calendar year has passed.
- 6. The following shall be standing rules for both Formal Recruitment and Open Bidding:
 - A. IFC organizations and their individual members shall not discriminate against a PNM on the basis of his race, ethnicity, sexual orientation, or other characteristic.
 - B. Derogatory comments from a member of an IFC organization or a PNM shall not be tolerated. This applies to any conversations, skits, presentations, speeches, and/or videos during the recruitment process by any representative of the organization.
 - C. No member of an IFC organization may provide a PNM with alcohol, illegal drugs, or drug paraphernalia.
 - D. All events held by an IFC organization that are primarily for recruitment purposes shall be alcohol-free for all in attendance.
 - E. Members of IFC organizations shall not "promise" a PNM that he will receive a bid to join their organization.
 - F. Bids shall only be extended to PNMs on Bid Day or during the Open Bidding period.
- 7. A recruitment addendum shall be drafted each spring semester by the Vice President of Recruitment and the Vice President of Standards to address any additional rules, structure, and dates for Formal Recruitment and Open Bidding during the coming year.
 - A. This recruitment addendum shall require approval via a two-thirds vote by quorum of the Council of Delegates.
 - B. The recruitment addendum shall be relevant until a new one is approved by the Council of Delegates by the end of the spring semester prior to formal recruitment.
 - C. Failure to abide by what is set forth in the recruitment addendum may result in judicial proceedings.

ARTICLE X: New Member Education

- 1. New Member Education shall be defined as the process associate members (new members, pledges, candidates, etc.) of IFC organizations must complete prior to becoming full members of their fraternity.
- 2. Member organizations are required to follow all policies and procedures set forth by their inter/national organization, The University of Mississippi, and these bylaws in regard to new member education.

3. Each IFC organization's new member educator shall be required to attend a training/informational session hosted by the Office of the Dean of Students.
 - A. If deemed necessary, chapter presidents and chapter advisors shall be required to attend.
4. New Member Education Period
 - A. New member education periods shall only take place during fall and spring semesters.
 - B. The new member education period (pledge period) for the fall semester shall begin on Bid Day of Formal Recruitment.
 - C. The starting date for the new member education period during the spring semester shall be decided by the Office of the Dean of Students.
 - D. The Office of the Dean of Students shall determine the maximum length of the new member education period

All IFC fraternities shall adhere to their inter/national organization's policy if it states a maximum length of time for a new member education program that is less than the maximum time set forth by the Office of the Dean of Students.
5. Hazing
 - A. As defined by policy DSA.SC.200.035 within The University of Mississippi M-Book, any action taken or situation created, regardless of the person's willingness to participate, that causes embarrassment, harassment, ridicule, or risks emotional and/or physical harm to members of a group or team shall constitute hazing.
 - B. The IFC shall have zero-tolerance for hazing.
 - C. Each member organization's New Member Educator, President, and Chapter Advisor shall sign a copy of the IFC's Hazing Prevention Policy and submit it to the Office of the Dean of Students prior to the start of each new member education period.
 - i. An organization may not start any new member education activities until this document is submitted.
 - D. IFC organizations suspected of widespread hazing shall be subject to an IFC Judicial Board hearing.
6. New Member Education Program Approval
 - A. All IFC organizations shall be required to submit to the IFC Advisor a detailed copy of what their new member education program entails.
 - B. New Member Education Program Plans must include the following:
 - i. Contact information for members for members of the organization New Member Education Committee.
 - ii. Rules and expectations of active and associate members during the new member education period.
 - iii. Requirements for the initiation of associate members.
 - iv. The organization's inter/national and chapter policies regarding hazing.
 - v. A calendar showing all events (meetings, social events, educational programming, etc.) that associate members are expected to attend.
 - vi. Any other items or documentation deemed necessary by the IFC Advisor.
 - C. Approval of the new member education program by the IFC Advisor shall be required before any IFC organization may begin new member education activities.
7. The Office of the Dean of Students shall reserve the right to establish any additional policies and procedures concerning new member education that are not specifically outlined in these bylaws or in The University of Mississippi's policy directory.

ARTICLE XI: Initiations

1. All IFC fraternities shall be required to initiate their associate members by the end of the new member education period.
2. An organization's inter/national headquarters and the Office of the Dean of Students shall have the right to mandate the initiation of a chapter's associate members at any point during the new member education period.
3. Fraternity initiations shall only take place during the fall and spring semesters.
 - A. Initiations may not take place during the final week of these semesters.
4. For any fraternity wishing to wait until semester grades are posted to initiate their associate members, a formal request by the Executive Director, or equivalent, of the fraternity's inter/national headquarters must be submitted to and approved by the Office of the Dean of Students.
 - A. This request must be submitted no later than the sixth week of the new member education period.
 - B. If the request is approved, all new member education activities shall still cease at the end of the new member education period
 - C. If the request is approved, the initiation of associate members shall be required to take place during the first ten days of the following semester.
5. All initiation events and activities must be registered and approved according to the Office of the Dean of Students event registration policy.
6. Each fraternity shall submit a list to the IFC Advisor showing the names and student ID numbers of associate members they wish to initiate.
 - A. These associate members listed must individually have a minimum 2.5/4.0 cumulative GPA to be eligible for initiation.
 - i. The cumulative GPA used by during recruitment shall be used to determine an associate member's GPA qualification for fraternities initiating their associate members at the end of the new member education period or earlier.
 - ii. An associate member's cumulative college GPA shall be used for fraternities initiating associate members during the semester following the new member period.
 - iii. Any intersession or summer term courses taken prior to an associate members initiation count towards his overall GPA.
7. The IFC Advisor shall be responsible for verifying the GPAs of associate members prior to initiation

ARTICLE XII: Events

1. IFC organizations shall be required to adhere to all University of Mississippi policies and procedures set forth regarding events (social events, philanthropy/community service events, educational programs, retreats, etc.) hosted by student organizations.

2. The officers of individual IFC organizations shall be responsible for informing their members of appropriate and inappropriate conduct and attire at a themed event.
3. IFC organizations shall be mindful of the number of events they host each semester and the impact said events may have on the academic performance of their members.
4. IFC organizations may not require their members (active or associate) to attend any events that could negatively impact an individual's class attendance and academic performance.

ARTICLE XIII: Expansion

1. Opening Expansion
 - A. The IFC will consult with the Office of the Dean of Students to determine if the IFC community is available for expansion.
 - B. The Executive Board and/or Council of Delegate must submit a proposal to the Office of the Dean of Students before expansion can be opened. This proposal should include the following:
 - a. Rationale for adding another fraternity
 - b. What the IFC is looking to gain by adding another fraternity
 - c. How the IFC community will support the new organization
 - d. A timeline for expansion, including when letters of intent are due, campus visits, process for narrowing down selections and votes, and when final offers to join the community are extended.
 - C. After approval from the Office of the Dean of Students, a vote to open for expansion shall take place during the next meeting of the Council of Delegates
 - a. A two-thirds vote by quorum of the Council of Delegates must be in favor of opening for expansion in order for the expansion process to continue.
 - D. If the Council of Delegates vote to open for expansion, formal invitations will be sent to inter/national organizations requesting Letters of Intent.
2. IFC Expansion Committee
 - A. Following a vote to open for expansion, an IFC Expansion Committee will be formed to evaluate interested organizations and formally recommend to IFC delegates an organization(s) for colonization.
 - B. The IFC Expansion Committee shall be composed of fifteen voting members: the eight IFC Executive Officers, three IFC chapter presidents, two alumni of IFC fraternities, and two members of the University's faculty and/or staff
 - i. Chapter presidents, alumni, and faculty/staff members of the committee will be nominated by the IFC Executive Board and Office of the Dean of Students, and confirmed by to the IFC delegates
 - ii. This committee will be chaired by the current IFC President
 - iii. The IFC Advisor will serve as an ex-officio sixteenth member of the IFC Expansion Committee, but have no voting powers.
 1. The IFC Advisor's role shall be to coordinate the administrative and logistical components of the expansion process.
3. Selection Process
 - A. After the Letters of Intent deadline, the IFC Expansion Committee will review applications and select up to five organizations to invited for an on-campus presentation to the committee.

- B. After the campus presentations, the IFC Expansion Committee will make a recommendation at the next Council of Delegates Meeting as to which organization(s) should receive an invitation to join the community. This can include recommending none, one, or more than one of the groups for colonization.
 - i. If more than one group is recommended to join, the IFC Expansion Committee will recommend a timeline for when each group should begin their colonization.
 - 1. Only one fraternity may be added to the IFC community as a colony or chapter per academic year.
- C. The Council of Delegates are to vote on the IFC Expansion Committee's recommendations during the Council of Delegates Meeting following the meeting in which the committee submits its recommendations.
 - i. A simple majority vote by quorum of the Council of Delegates shall be required for approval.
 - ii. Only organizations recommended by the IFC Expansion Committee
- D. Upon the approval of the Council of Delegates, an organization will be extended a formal invitation to join The University of Mississippi's IFC community.
- E. By extending the invitation to join the community, IFC is providing the group(s) status as an Associate Member Chapter.
- F. An organization may not begin colonizing until a minimum of one full semester has passed since receiving an invitation to join the IFC community.
- G. In order for a colony to receive the full rights and privileges of an IFC chapter the group must first receive their inter/national charter and meet the following IFC requirements:
 - i. Have a minimum of 50 members
 - ii. Establish a leadership team that must include at least a President, Financial Officer, and Scholarship Chairman
 - iii. Establish an advisory team that must include at least one chapter advisor and one faculty advisor. These advisors may not be undergraduate students
 - iv. Establish chapter bylaws
 - v. Establish a chapter scholarship plan

ARTICLE XIV: Amendments

- 1. Amendments to these bylaws may only be proposed by a member of the Council of Delegates or by a member of the Executive Board.
- 2. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend these bylaws.
- 3. Minor changes to these bylaws for grammatical reasons shall not be subject to a vote by the Council of Delegates
- 4. In the event that the majority or entirety of these bylaws no longer suits the needs of the IFC community, entirely new bylaws shall be drafted.
 - A. Entirely new bylaws shall only be ratified by a three-fourths vote of quorum of the Council of Delegates.



**THE UNIVERSITY OF MISSISSIPPI
INTERFRATERNITY COUNCIL
JUDICIAL CODE
(Revised Fall 2015)**

ARTICLE I: Purpose

1. In accordance with the IFC Constitution, the purpose of the Interfraternity Council Judicial Code shall be to establish the duties of the IFC Judicial Board, as well as establish the policies and procedures for judicial processes.
2. The IFC Judicial Board aims to provide a system of controls within the IFC community through fair and impartial judgments.
3. The philosophy of the IFC Judicial Board is one of restorative justice. The board seeks to enforce sanctions that are aimed at fixing the source of the problem or problems. This allows sanctions to be constructive for both the community and the chapter.

ARTICLE II: Authority of the Judicial Board

1. The Judicial Board shall have the authority to adjudicate all violations of the IFC Constitution and Bylaws that are not direct violation of University Policies.
2. The University of Mississippi's Office of Conflict Resolution and Student Conduct may at times grant the Judicial Board the authority to adjudicate violations of University Policies by an IFC organization if said violations coincide with a violation of the IFC Constitution and Bylaws.

ARTICLE III: Composition of the Judicial Board

2. In accordance with the IFC Constitution, the Judicial Board shall be composed of seven justices plus the IFC Vice President of Standards who shall serve as Chief Justice.
 - A. The Vice President of Standards shall select the seven justices through an application and interview process.
 - B. Justices shall serve on the Judicial Board for as long as they are an active undergraduate member of their fraternity.
 - C. The best attempt to have the most diverse chapter representation possible of IFC Fraternities on the Board.
 - D. Each justice shall be confirmed through a two-thirds vote by quorum of the Council of Delegates.

3. In accordance with ARTICLE VIII, SECTION 4 of the IFC Constitution, justices of the Judicial Board must meet the following qualifications:
 - A. Be an active member of an IFC fraternity.
 - i. Members of IFC colonies may not serve on the Judicial Board
 - B. May not serve concurrently as a chapter president, recruitment chairmen, social chairmen, new member educator, or IFC Recruitment Advisor.
 - C. Must demonstrate an ability to make rational and impartial decisions.
 - D. Must have at least a 2.5/4.0 cumulative college grade point average.

ARTICLE IV: Duties of Justices

1. The duties of the Justices of the Judicial Board shall be to:
 - A. Maintain a working knowledge of the IFC Constitution, Bylaws, and Judicial Code
 - B. Maintain a working knowledge of University Policies
 - C. Attend all Judicial Board trainings, meetings, and hearings unless excused by the Vice President of Standards
 - D. Serve as a member of the IFC Recruitment Standards Board
 - E. Disaffiliate from their fraternity during Formal Recruitment
 - i. May not wear fraternity paraphernalia
 - ii. May not actively recruit potential new members (PNMs) into their fraternity
 - iii. May not participate in their fraternity's new member selection process
 - F. Approach all judicial proceedings as an unbiased member of the Judicial Board.
2. No justice, including the Vice President of Standards, shall be allowed to participate in any mediations or hearings involving his fraternity or a member of his fraternity.
 - A. In the event that a judicial process involves the Vice President of Standards' fraternity or a member of his fraternity, he shall appoint a justice to serve as Chief Justice in his place.

ARTICLE V: Mediations

1. Mediations shall be called to settle disputes between IFC organizations that do not directly violate the IFC Constitution and Bylaws.
2. Filing a Complaint
 - A. A representative of an IFC organization may file a complaint with the IFC Advisor or Executive Board against one or more IFC organization.
 - B. Upon receiving this complaint, the IFC Advisor and the Vice President of Standards shall determine whether this complaint should be handled via mediation, an IFC judicial hearing, or be reported to the Office of Conflict Resolution and Student Conduct.
 - C. If mediation is determined as the necessary course of action, the Vice President of Standards shall notify the organization(s) in which the complaint was filed against of the issue at hand, and begin setting up mediation procedures between all parties involved.
3. Time and Location
 - A. The time and place of mediation proceedings shall be agreed upon by all parties involved.
 - i. The mediation must take place at a neutral location.
 - ii. No fraternity house may be used as a mediation site.

4. Mediator
 - A. A mediator shall be selected by the IFC Advisor and Vice President of Standards , and approved by all parties prior to onset of mediation, to facilitate discussion between the parties involved.
 - i. The mediator must serve as a neutral party and have no vested interest in the outcome of any decisions made through the mediation.
 - ii. The mediator may not be an undergraduate student.
 - iii. The mediator should have a clear understanding of the mediation process.
5. Attendees
 - A. The mediation shall be attended by the mediator and no more than three representatives from each party, including advisors.
 - i. Should a complaint be filed by, or against, multiple organization, these multiple organizations shall choose no more than three individuals to represent their combined interests.
 - B. This mediation shall be closed to the public.
6. Mediation Process
 - A. The mediator shall begin by setting the ground rules for behavior by all parties involved.
 - B. Each side will then be given a chance to voice their versions of what has transpired.
 - i. The opposing party shall not be allowed to interrupt while the other party is telling its version of events.
 - C. The parties involved may then ask questions of one another regarding the issue at hand.
 - D. The mediator shall meet with both parties individually if talk between the two stagnates.
 - E. Once both sides agree upon an appropriate resolution for the issue, a formal agreement will be drafted by the mediator and signed by all parties.
 - i. A copy of this signed agreement shall be sent to the involved parties, the Executive Board, and the IFC Advisor.
 - F. Parties failing to uphold the signed agreement will be subject to a hearing set forth by the IFC Judicial Board.

ARTICLE VI: Hearings

1. A Judicial Board hearing shall be called to adjudicate an alleged violation of the IFC Constitution and Bylaws that are not direct violations of University Policy, as stated in ARTICLE II, SECTION 1 of this Judicial Code.
2. As stated in ARTICLE II, SECTION 3 of this Judicial Code the a Judicial Board hearing may be called to adjudicate violations of University Policy if the Office of Conflict Resolution and Student Conduct grants the Judicial Board such authority.
 - A. This shall only apply in instances where the alleged action is a violation of both IFC and University Policies.
3. Filing a Complaint
 - A. Any person or organization may file a complaint against an IFC organization or a member of an IFC organization with the IFC Advisor or Executive Board.
 - B. The IFC Advisor and Vice President of Standards shall determine whether this complaint should be handled via mediation, an IFC judicial hearing, or be sent to the Office of Conflict Resolution and Student Conduct.

- C. Should the IFC Advisor and Vice President of Standards determine that the complaint warrants a Judicial Board hearing, the Vice President of Standards shall inform the accused party, via letter or email, of the charge(s) and of the date time and place of their prehearing.

4. Prehearing

- A. Should a complaint warrant a Judicial Board hearing, a prehearing shall occur within fourteen days of a complaint being filed.
- B. Prehearings are closed to the public.
- C. Only the Chief Justice of the Judicial Board, IFC Advisor(s), IFC Graduate Assistant, a representative from the Office of Conflict Resolution and Student Conduct, and a maximum of three representatives from the accused party shall be allowed to attend the prehearing.
 - i. A representative from the Office of Conflict Resolution and Student Conduct shall only be allowed to attend if the charges brought forth involve a violation of University Policies.
 - ii. At least one of the accused party's representatives must be an undergraduate member of the organization.
- D. At a prehearing the Vice President of Standards, along with the IFC Advisor and/or the IFC Graduate Assistant, shall explain the rights of the accused party as well as discuss the charges brought against them.
- E. Should an accused party plead guilty to the charges during the prehearing, no formal hearing shall be necessary.
 - i. In doing this, the party shall waive all rights to appeal any sanctions assigned by the Vice President of Standards.
- F. Should the accused party plead not guilty to the charges during the prehearing, a formal Judicial Board hearing shall take place.

5. Time and Location of the Hearing

- A. Representatives of the accused party shall be notified of the time and location of the hearing via letter or email.
- B. All Judicial Board hearings shall take place no earlier than seven days after the prehearing and no later than fourteen days after the prehearing.
 - i. The specific day and time of a hearing shall be set by the Vice President of Standards.
- C. The hearing must take place on-campus at a neutral location.

6. Attendees

- A. The following individuals shall be allowed to attend an IFC Judicial Board hearing:
 - i. No more than three representatives from the accused party.
 - 1. This shall include any Chapter Advisors and/or legal counsel.
 - 2. At least one representative must be an undergraduate member, preferably the president or other chapter officer, of the accused party.
 - ii. The Vice President of Standards who shall serve as Chief Justice
 - 1. May not vote during deliberations unless a tie results in voting
 - 2. Responsible for keeping order and ensuring the appropriate judicial procedures are followed.
 - iii. The seven justices of the Judicial Board
 - 1. A minimum of five justices, excluding the Chief Justice, shall be necessary to conduct a hearing.

2. One of the justices shall be assigned to keep the minutes for the hearing.
- iv. Any witnesses deemed necessary by any party.
 1. Witnesses shall be excused from the hearing following their testimony and questioning
- v. The IFC Advisor and/or the IFC Graduate Assistant may be in attendance to help ensure proper judicial procedures are followed.
- vi. Representative of the Office of Conflict Resolution and Student Conduct may be in attendance if the charges brought forth involves a violation of University Policies
- B. If the accused party fails to attend their scheduled hearing, the hearing may still proceed in their absence.
- C. Judicial Board hearings shall be closed to the public.

7. Hearing Process

- A. The Chief Justice shall call the hearing to order.
- B. All individuals in attendance shall introduce themselves and their role in the hearing.
 - i. If the accused party has retained legal counsel, this shall be the only time he or she shall be allowed to address the entire group during the hearing. The only other participation a legal counsel may have is in directly advising those they represent.
- C. The Chief Justice shall review the hearing process with everyone in attendance, set for the rules for behavior during the hearing, and advise the accused party of their rights.
- D. The Chief Justice shall then read the charges brought against the accused party.
- E. The accused party shall then be asked to plead guilty or not guilty to the charges brought against them.
 - i. If the accused party pleads guilty at this point, or at any other point during the hearing, the Judicial Board shall immediately enter into deliberations as to what sanctions to impose
 1. Should the accused party plead guilty, they shall waive all rights to appeal any sanctions imposed.
 - ii. If the accused party pleads not guilty, the hearing process shall continue.
- F. The Chief Justice shall present any information and evidence against the accused party that has been provided to him.
 - i. This information and evidence may come in the form of their own oral testimony, the oral or written testimony of any witnesses, as well as any photos, videos, or sound recordings.
 1. The accused party shall be notified of any witnesses intending to present their testimony and/or notified of any evidence brought against them at least twenty-four hours prior to the hearing.
 - ii. The Chief Justice shall present this information and evidence in a neutral fashion.
- G. The accused party shall then be allowed to present any information and evidence.
 - i. This information and evidence may come in the form of their own oral testimony, the oral or written testimony of any witnesses, as well as any photos, videos, or sound recordings.
 1. The accused party must notify the Chief Justice of all evidence and/or witnesses that are intended to provide testimony during the hearing at least twenty-four hours prior to the hearing.
- H. The accused party, justices, and Chief Justice shall all be given the opportunity to ask questions of one another and of any witnesses when applicable during the hearing.
- I. Once all information has been given and all questions have been asked, the accused party shall be excused and the Judicial Board shall enter into deliberations.

- J. During deliberations the Judicial Board shall review all information and evidence presented.
 - K. The justices shall then vote on whether to find the accused party guilty or not guilty of the charges presented.
 - i. A simple majority vote of the Justices hearing the case shall be necessary to find the accused party guilty.
 - ii. The Chief Justice shall only vote in the case of a tie.
 - L. If the accused party is found guilty, the Judicial Board members hearing the case shall be required to agree unanimously on sanctions.
 - M. The accused party shall be notified via letter or email of the results of the deliberations within twenty-four hours of the deliberations ending.
8. All decisions and sanctions handed down by the Judicial Board shall be final unless there is basis for appeal.

ARTICLE VII: Appeals

- 1. Verdicts and/or sanctions handed down by the Judicial Board may only be appealed for the following reasons:
 - A. If the hearing fails to follow the judicial procedures set forth in the IFC Judicial Code.
 - B. If decisions were made without substantial evidence.
 - C. If new evidence regarding the case is brought forth.
 - D. If the sanctions handed down by the Judicial Board are believed to be inappropriate for the violations committed.
- 2. In order for individuals or organizations to appeal verdicts and/or sanctions, the accused party must first submit a formal request for an appeal in writing to the IFC Advisor within seven days of the decision being handed down.
 - A. Parties that have pled guilty to violations will not be able to appeal any decisions and/or sanctions handed down by the Judicial Board.
- 3. When necessary, the IFC Advisor and Vice President of Standards shall appoint four undergraduate members of the IFC community and one representative from the Office of the Dean of Students to serve as an IFC Appellate Consideration Board.
 - A. Members of the IFC Appellate Consideration Board may not be members of the Executive Board or Judicial Board.
- 4. After reviewing the request for appeal, all hearing minutes, and all other documents and evidence relating to the case, The IFC Appellate Consideration Board may:
 - A. Request additional information from any party involved in the case
 - B. Uphold the original decision and/or sanctions.
 - C. Modify any imposed sanctions.
 - D. Reverse the decision of the Judicial Board in part or in total.
 - E. Remand the case back to the Judicial Board for reconsideration.
- 5. Decisions made by the Appellate Board shall be final.
 - A. No second appeal shall be allowed

ARTICLE VIII: Sanctions

1. The Judicial Board should always attempt to approach sanctioning in the form of restorative justice.
2. All sanctions must appropriately fit the severity of the violation.
3. Sanctions handed down by the Judicial Board may include, but are not limited to:
 - a. Formal warnings
 - b. Educational Programming
 - c. Community Service
 - d. Social Probation
 - e. Fines not excess of \$500 per violation

ARTICLE IX: Amendments

1. Amendments to this Judicial Code may only be proposed by a member of the Council of Delegates or member of the Executive Board during a Delegates Meeting.
2. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend this Judicial Code.
3. Minor changes to this Judicial Code for grammatical reasons shall not be subject to a vote by the Council of Delegates
4. In the event that the majority or entirety of this Judicial Code no longer suits the needs of the IFC community, an entirely new Judicial Code shall be drafted.
 - A. A three-fourths vote by quorum of the Council of Delegates shall be necessary to ratify a completely new Judicial Code.